Disclosure

• Nothing to disclose
Site Process for completing HCT Infusion/2006 Forms

• Once a 2400 form is submitted in FormsNet3 the assigned data manager will:
  – Enter the patient information on a “Form Notification” spreadsheet that is shared with our HSCT lab
    • “Form Notification” spreadsheet includes the following information:
      – Patient Name
      – CRID #
      – Infusion Date & Type
      – Notification Date
      – Form Assigned (i.e. 2006, 4003, 4006)
      – Form Due Date
  – Email the HSCT lab to notify them of the addition
Site Process for completing HCT Infusion/2006 Forms

Form Notification spreadsheet example:

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
<th>J</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Name</td>
<td>CRID#</td>
<td>Infusion Date</td>
<td>Infusion Type</td>
<td>Date Notified</td>
<td>Form(s) Assigned</td>
<td>Due Date</td>
<td>Assigned CRDC</td>
<td>HSCT Completion Date</td>
<td>CRDC Completion Date</td>
</tr>
<tr>
<td>John Smith</td>
<td>1234567</td>
<td>12/15/20</td>
<td>MUD</td>
<td>12/17/20</td>
<td>2006</td>
<td>01/15/21</td>
<td>K. Jackson</td>
<td>12/20/20</td>
<td>12/20/20</td>
</tr>
</tbody>
</table>
Site Process for completing HCT Infusion/2006 Forms

- HSCT lab personnel completes all questions on the 2006 form regarding the product collection, receipt, processing, analysis & infusion (questions #1-143)
  - HSCT lab personnel completes the paper version of the form
  - Form is peer-audited for completeness and accuracy
  - HSCT lab personnel completes the electronic version of the form in FormsNet3
  - HSCT lab personnel notifies assigned data manager the form has been completed
  - Data manager completes the Donor/Infant Demographic Information (questions #144-170)