

17. Continuous Process Improvement (CPI) [table of contents](#)

The CIBMTR has established criteria for submitting the Pre- and Post-TED and Comprehensive Report Forms. The system that monitors how well these criteria are met is called Continuous Process Improvement (**CPI**). To be compliant with CPI, a transplant center must submit at least 90% of the forms due within the time periods listed in table 4. This includes all legacy data forms that were due prior to the CIBMTR’s implementation of the revised data collection forms and the FormsNet™2 application for electronic data collection on December 3, 2007.

Table 4. CPI Form Submission

Form	Due Date	90% Submitted Within
Pre-TED or Form 2000 and required disease forms and/or Infection Forms	HSCT date	60 days
Post-TED or Form 2100 and required disease forms and/or Infection Forms	Day 100 post HSCT	120 days
Post-TED or Form 2200 and required disease forms and/or Infection Forms	6 months, 1 year, and 2 years on HSCT anniversary	90 days
Post-TED or Form 2300 and required disease forms and/or Infection Forms	Starting year 3, annually on HSCT anniversary	45 days

Transplant centers receive CPI reports three times a year (January, May and September) listing the number of follow-up forms that were due in a given trimester, and the number and percentage of each that were submitted within the trimester. A form is not counted as submitted until all errors have been resolved, and all applicable inserts have been submitted and are designated as “error-free” in the FormsNet™2 application. Transplant centers not compliant with CPI standards will enter a due process procedure. For more information regarding CPI, see [appendix G](#).