MEMORANDUM

TO: CIBMTR Medical Directors and Data Managers
FROM: J. Douglas Rizzo, M.D.
        Associate Scientific Director, CIBMTR
        Roberta J. King, M.P.H.
        Vice President, CIBMTR Minneapolis
DATE: November 23, 2010
RE: Changes to Forms Due

We are pleased to announce that the CIBMTR is actively developing a multi-phase plan to help reduce the data reporting burden to centers. The plan is being developed and implemented in several phases and in a manner that will allow us to maintain the scientific integrity of the observational database while at the same time easing the data reporting burden to centers. We anticipate that this plan will enable centers to more readily meet CPI goals in the coming trimester and maintain a “good standing” status thereafter. It includes both forgiving forms due in the past and restructuring long-term follow-up prospectively. The first phase of the plan is now fully developed and will be implemented within the next couple of weeks.

The first phase largely focuses on long-term follow-up of HCT recipients, and includes the following components:

1. For any recipient who has more than one 2300 (greater than 2 years post-transplant) or 2450 (Post-TED) starting at year three post-transplant currently due (i.e. follow-up obligations spanning 2 or more years), only the most recent 2300 or 2450 form due will remain on the Forms Due Report. All events that occurred between the last completed follow-up and the most recent one due will be reported in aggregate on one 2300 or 2450. Patients who are enrolled on the KGF study are an exception, and will continue to require annual follow-up.

2. Yearly follow-up, regardless of CRF or TED reporting track will only continue through year 6 post-transplant. After year 6, follow-up for all recipients will be due only on the even years post-transplant (i.e., years 8, 10, 12, etc). Outcomes occurring during the 2 year intervals should be reported in aggregate on the next even-year anniversary. Patients who are enrolled on the KGF study are an exception, and will continue to require annual follow-up.
These changes will be appearing on your Forms Due Report in the next couple of weeks. We will send another announcement when the changes have been made in the FormsNet Forms Due Report. In the meantime, when data managers are completing forms they should keep these coming changes in mind and complete forms accordingly. For example, when completing 2300s, only complete the last one due if more than one 2300 is listed on the Forms Due Report. Any questions about which forms to complete should be directed to your center’s liaison.

The next phase of the plan will be completed by the first of the year and will be communicated to centers at that time. This phase will concentrate on outstanding legacy CRFs due for centers.

We want to thank centers for their continued support of the CIBMTR observational database. The CIBMTR research program could not be accomplished without your dedicated contributions. If you have questions about this plan, please feel free to contact either Doug Rizzo (phone: 414-805-0700 or rizzo@mcw.edu) or Roberta King (phone: 612-627-5807 or rking@nmdp.org). We are happy to discuss this further with you.