June 15, 2021

To: CIBMTR Medical Directors and Data Managers – U.S. Centers

From: Jenni Bloomquist, MS
Manager, Clinical Data Quality

Subject: Recipient CPI Requirements for September - December 2021

Dear Medical Directors and Data Managers,

As announced in March 2021 the CIBMTR has updated CPI requirements which will begin with the September 2021 fall trimester. Implementation of the new CPI standards will utilize a phased-in approach to allow centers time to adjust to the new requirements. The target percentages for this trimester are set lower in some categories and will increase each trimester until the final targets are reached in the September 2022 fall trimester.

The below table lists the targets for trimester ending December 31, 2021:

<table>
<thead>
<tr>
<th>On Time Critical Forms</th>
<th>Complete Critical Forms</th>
<th>Complete Study Supplemental Forms</th>
<th>Complete All Other Forms</th>
<th>Resolve Queries</th>
<th>IRB (minimal change from prior requirements)</th>
<th>CTA (no change from prior requirements)</th>
</tr>
</thead>
<tbody>
<tr>
<td>25%</td>
<td>90%</td>
<td>100%</td>
<td>75%</td>
<td>90%</td>
<td>No unresolved IRB lapses</td>
<td>Pass CTA</td>
</tr>
</tbody>
</table>

For additional details on these requirements, reference the Data Management Guide.

Your center will receive a new CPI report by email tomorrow. The new report will show your center’s progress against the new requirements. Your center will NOT be held to these new standards as outlined in the table above until September 1, 2021. If you do NOT receive this report, submit a CIBMTR Customer Support ticket so that we can verify your email and role are correct in our systems and troubleshoot any technical difficulties.

These new reports provide a summary table with your current standing for each requirement. Following this are sections providing a detailed description of the form submission requirements and a list of the forms due for each. We are approximately 25% of the way through the trimester, so it’s expected that most categories will not yet be at the target percentage. However, the On Time Critical forms
percentage should be 25% or greater at all times. These new reports will be generated and distributed again in mid-July and mid-August via email, when we are 50% and 75% of the way through the trimester.

For the summer CPI trimester ending August 31, 2021, your center will continue to receive the current weekly CPI reports and should focus on completing 90% of all forms in each category. Data Managers should submit questions including any feedback regarding the new CPI report content and layout via CIBMTR Center Support. Medical Directors, please email any questions to Jenni at jbloomqu@nmdp.org.