

October 2019



Greetings!

The Quarterly Data Matters Newsletter will be sent out in January, April, July and October.

Center Support Updates

CIBMTR Center Support will be closed on the following days:

- Friday, November 8th: One Forum
- Thursday, November 28th – Friday, November 29th: Thanksgiving Holiday
- Tuesday, December 24th – Wednesday, December 25th: Christmas Holiday
- Wednesday, January 1, 2020: New Year's Day

While we will be unavailable, you can still submit questions and requests through the ServiceNow portal (<https://nmdp.servicenow.com/csm>). Thank you and we look forward to providing a smooth and seamless support experience for your Center.

Attachments

When submitting a ticket, you can add multiple attachments to the same ticket. You do not need to create a new ticket for each attachment. This is especially helpful when sending Error Correction Forms (ECFs) to make corrections, resolve queries, etc.

New Features

RESOLVED TO REOPEN!

You can reopen your ticket from the **RESOLVED** state if you need further clarification to your question and/or request. To reopen your ticket, click on the blue link [Reopen ticket CSM000####](#). An email will open up that you will need to send to change the status of your ticket back to "Work in Progress". Below is a screenshot of what you will see.

- Your ticket "CSM0006709" has been resolved and will automatically close in 7 business days. If you feel the issue is not resolved, please click the following link to reopen the ticket: [Reopen ticket CSM000####](#)

PHONE NUMBER AND CALL TIMES

When submitting a ticket, you can provide your phone number and suggested call-back time(s) for those occasions when you need to talk to someone about your issue. A CRC will respond within 24 business hours.

NEW INFORMATION REQUESTED

In order to provide timely and accurate answers, when selecting FormsNet3 as a category and a subcategory (either HCT or Cellular Therapy) it is necessary to provide:

- CRID
- Form (#####)
- Question(s) # if applicable

MOVED CATEGORIES

The following are now available in the main category “what is your question regarding?”:

- CVDR
- Duplicate CRID
- HLA
- Infectious Disease Markers
- Transfer Form

CPI Forms Due Reports and Query Reports

CPI Forms Due Reports and Query Reports sent from CIBMTRReports@nmdp.org have a new column labeled “Patient Birth Year”. This will enable Centers to split work at their center by patient age, if needed. As a reminder, you can run your own Forms Due Report in FN3 under the *Centers Forms Due* tab. Need to know how to sort your spreadsheet? Watch how, [HERE](#).

Upcoming Form Releases

CIBMTR member centers use FormsNet3SM to electronically submit data. FormsNet3SM can be used alone or it can be used in conjunction with AGNIS[®], a second application that transmits data from your center’s own database to FormsNet3SM.

Form	Anticipated Release Date
CIBMTR Research ID Assignment Form (2804)	Fall 2019
Pre-Transplant Essential Data Form (2400)	Winter 2020
Disease Classification Form (2402)	Winter 2020
Recipient Baseline Data Form (2000)	Winter 2020
Infectious Disease Markers Form (2004)	Winter 2020
Confirmation of HLA Typing Form (2005)	Winter 2020
Hematopoietic Cellular Transplant (HCT) Infusion Form (2006)	Winter 2020
Post-Transplant Essential Data Form (2450)	Winter 2020
Plasma Cell Disorders / Multiple Myeloma Forms (2016/ 2116)	Winter 2020
Cellular Therapy Essential Data Pre-Infusion Form (4000)	Winter 2020
Cellular Therapy Essential Data Follow-Up Form (4100)	Winter 2020
Cellular Therapy Product Form (4003)	Winter 2020
Cellular Therapy Infusion Form (4006)	Winter 2020
Mogamulizumab Supplemental Data Form (2542)*	Winter 2020
Recipient Eligibility Form (2500)	Winter 2020

*Indicates New Form

The CIBMTR Research ID Assignment Form 2804 R6 is the only form to be released in Fall (October) 2019. Although “Ethnicity” and “Race” questions have been moved to this form, these questions won’t appear until Winter (January) 2020. The form has two new field ID questions: a question has been added to capture Cadsatro de Pessoas Físcias (CPF), a unique identifier applicable only to Brazilian citizens; another has been added to capture Transplant Registry Unified Management Program (TRUMP ID), a unique identifier applicable only to Japanese centers. The CIBMTR Research ID Assignment Form (2804, R6) section of the CIBMTR Forms Instruction Manual will be updated and released in conjunction with the Fall (October) 2019 form release. Additional reporting

instructions regarding the changes listed above are included in the updated manual and should be reviewed at the time of the release.

For more information about the upcoming releases or to comment on current form revisions, please contact: cibmtrformfeedback@nmdp.org

For more information about the management of the CIBMTR Forms Instruction Manual or to comment on the current manual, please contact:
CIBMTRFormsManualComments@nmdp.org



SAVE
THE
DATE

Clinical Research Professionals /
Data Management Conference

February 18-19, 2020
World Center Marriott
Orlando, FL

TRAINING AND EDUCATIONAL
OPPORTUNITIES FOR NEW
AND EXPERIENCED DATA MANAGERS

REGISTRATION AND ABSTRACT SUBMISSION
AVAILABLE EARLY SEPTEMBER

ONLINE REGISTRATION AND ABSTRACT
SUBMISSION WWW.ASTCT.ORG OR
WWW.CIBMTR.ORG

New this year we are offering a Clinical Research Professionals/Data Management Conference Day 3 New Data Manager Onboarding:

8:00 AM - 5:00 PM on February 20, 2020

*Only register for the 'New Data Manager Onboarding' if you have 6 months or less experience at your center. A charge of \$175 will be added to your total registration fee for this selection and limited to 40 participants.

Want to know what topics you will see at the CRP/DM Conference? Click the links below :

<https://tct.confex.com/tct/2020/meetingapp.cgi/Program/1260>

<https://www.cibmtr.org/Meetings/Materials/CRPDMC/Pages/2020-Clinical-Research-Professionals--Data-Management.aspx>

Quick Links

[Center Support](#) - submit question here previously sent to your CRC
[CIBMTR Online Training webpage](#) - to read course descriptions and access eLearning modules
[Past Newsletters and eBlasts](#) - to refresh your memory on news we've sent
cibmtr-form-feedback@nmdp.org - send comments about forms or volunteering for forms revision

CIBMTR on Facebook and Twitter

Like us on Facebook and follow us on Twitter to stay up-to-date with important news and events. We promote our publications, share important content from other organizations, and advertise our key meetings and events. Join us today!



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CIBMTR® (Center for International Blood and Marrow Transplant Research®) is a research collaboration between the National Marrow Donor Program®/Be The Match® and Medical College of Wisconsin.